



County Offices
Newland
Lincoln
LN1 1YL

10 October 2016

Economic Scrutiny Committee

A meeting of the Economic Scrutiny Committee will be held on **Tuesday, 18 October 2016 at 11.00 am at the National Centre for Food Manufacturing, University of Lincoln, Holbeach Campus, Park Road, Holbeach, PE12 7PT** for the transaction of the business set out on the attached Agenda.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Tony McArdle', written over a horizontal line.

Tony McArdle
Chief Executive

Membership of the Economic Scrutiny Committee
(11 Members of the Council)

Councillors A Bridges (Chairman), C Pain (Vice-Chairman), B Adams,
Mrs J Brockway, G J Ellis, N I Jackson, D McNally, Mrs E J Sneath, P Wood,
L Wootten and R Wootten

**ECONOMIC SCRUTINY COMMITTEE AGENDA
TUESDAY, 18 OCTOBER 2016**

Item	Title	Pages
1	Apologies for Absence/Replacement Members	
2	Declarations of Councillors' Interests	
3	Minutes of the Meeting of the Economic Scrutiny Committee held on 13 September 2016	5 - 14
4	Announcements by the Executive Councillor for Development	
5	<p>South Lincolnshire Food Enterprise Zone (FEZ) - Consideration of delivery options and update on land assembly negotiations</p> <p><i>(To receive a report from Simon Wright (Principal Officer (Regeneration)) which provides a further detailed update on plans to bring forward the South Lincolnshire Food Enterprise Zone (FEZ) in Holbeach)</i></p> <p><i>The Committee is asked to note that Appendix A to the report is EXEMPT and that the meeting will move into an exempt session should Members wish to discuss the content of Appendix A in detail.</i></p>	15 - 28
6	<p>Lincolnshire County Council and Department of Work & Pensions Joint Working</p> <p><i>(To receive a report from Michelle Simpson (Department of Work & Pensions (DWP)) which focuses on the strategic priorities and current business plan of the Department of Work & Pensions (DWP) Work Services, the directorate responsible for delivering face to face services through the national network of Job Centres)</i></p>	29 - 34
7	<p>Adult Learning Programme and its Contribution to Economic Development</p> <p><i>(To receive a report from Thea Croxall (Principal Commissioning Officer (Learning)) which provides an outline of Adult Learning activity over the past 12 months and its contributions to Economic Development)</i></p>	35 - 42
8	<p>Economic Scrutiny Committee Work Programme</p> <p><i>(To receive a report from Tracy Johnson (Senior Scrutiny Officer) which enables the Economic Scrutiny Committee to consider its' own work programme for the coming year)</i></p>	43 - 46

Democratic Services Officer Contact Details

Name: **Andrea Brown**

Direct Dial **01522 553787**

E Mail Address andrea.brown@lincolnshire.gov.uk

Please note: for more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting

- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details set out above.

All papers for council meetings are available on:
www.lincolnshire.gov.uk/committeerecords



ECONOMIC SCRUTINY COMMITTEE 13 SEPTEMBER 2016

PRESENT: COUNCILLOR A BRIDGES (CHAIRMAN)

Councillors C Pain (Vice-Chairman), B Adams, G J Ellis, D McNally, Mrs E J Sneath, P Wood, L Wootten, R Wootten and R A Renshaw

Councillors C J Davie and W S Webb attended the meeting as observers.

Officers in attendance:-

Andrea Brown (Democratic Services Officer), Justin Brown (Commissioner for Economic Growth), Martin Collison (Agri-Food Sector Adviser to the GLLEP), Angela Driver (Senior Commissioning Officer (Enterprise)), Tracy Johnson (Senior Scrutiny Officer), Bob Lockwood (Finance Director, Dynex Semiconductor), Jill McCarthy (Principal Officer (Growth)) and Karen Spencer (Strategic Communications and Digital Engagement Manager)

21 APOLOGIES FOR ABSENCE/REPLACEMENT MEMBERS

Apologies for absence were received from Councillors Mrs J Brockway and N I Jackson.

The Chief Executive reported that, under Local Government (Committee and Political Groups) Regulations 1990, Councillor R A Renshaw had been appointed to the Economic Scrutiny Committee to replace Councillor N I Jackson for this meeting only.

22 DECLARATIONS OF COUNCILLORS' INTERESTS

No declarations of Councillors' interests were received at this stage of the proceedings.

23 MINUTES OF THE MEETING OF THE ECONOMIC SCRUTINY COMMITTEE HELD ON 12 JULY 2016

RESOLVED

That the minutes of the Economic Scrutiny Committee held on 12 July 2016 be confirmed and signed by the Chairman as a correct record.

24 ANNOUNCEMENTS BY THE EXECUTIVE COUNCILLOR FOR DEVELOPMENT

Councillor C J Davie, Executive Councillor for Development was invited to update the Committee on recent events within the County:-

1. A meeting between the Chief Executive of the Environment Agency, Sir James Bevan, and Councillor Davie held at the Boston Flood Barrier had reaffirmed the approach to development as being positive depending on the plans put forward. The Environment Agency now had a clear growth agenda, having been instructed by the Secretary of State to focus on development in flood areas, encouraging District Councils to consider increasing development in these areas with the correct mitigation;
2. The economic performance data over the last year had indicated that business confidence in Government, both locally and nationally, needed to increase as this would encourage future investment. This reduction in confidence was thought to be as a result of the vote to exit the European Union as the Government had not yet provided any further information on the exit. There would be a significant amount of work required over the next six months, locally, to provide businesses with the confidence that this was the right decision, economically;
3. Work continued with China, India and the USA on a shared export plan with UK businesses. The joint plan was expected to result in an increase in the amount of exporting and also encourage new businesses to export to new markets. In October 2016, two leaders in the field of education and training, representing Lincolnshire, were to travel to Hunan Province in China and it was expected that the visit would draw business to the county as a result;
4. The planned investment by Lincolnshire County Council in the infrastructure of the county was also expected to increase business confidence. A decision had been made to invest some of the council's reserves to further invest in small business centres as tactical investments for important economic sites to accelerate the anticipated growth;
5. The Committee was advised that the Greater Lincolnshire Local Enterprise Partnership (GLLEP) was again hosting an event at Lincolnshire Showground – Business Live, the theme of which was "Raising the Bar". The date of the event was Friday 21st October 2016 and all Councillors were encouraged to attend. Registration details would be emailed to the Committee.

During discussion, the following points were noted:-

- In relation to the proposed Nuclear Power Station at Hinkley Point, it was thought unlikely that the Government delay in making a decision on the proposal would damage the relationship with China;
- Although UKTI had a much more focussed direction since the vote to leave the EU, it remained important for Lincolnshire to build its own relationships with the rest of the world. Having been appointed as Secretary of State for International Trade, the Rt Hon. Dr Liam Fox had invested time in properly organising his department to ensure the right level of expertise is available to support world trade following the exit from the EU;
- Discussions at a county council level had not yet taken place with retailers in relation to the traffic disruption currently experienced as a result of the infrastructure improvements. It was understood that the City of Lincoln Council was in regular contact with retailers to ensure any concerns were addressed;

- It was noted that Skegness and surrounding villages wanted to increase development but that development on areas of known flooding remained a concern;
- Prior to the decision to exit the EU, 20% of businesses in the county were exporters. Following the decision this figure had reduced to 14% and it was agreed that a clear framework was required to meet higher targets. It was agreed to consider this issue at future Committee meetings at regular intervals;
- Two studies of businesses had been undertaken, one of which was regional and compared Lincolnshire with neighbouring counties. The evidence suggested that more work should be undertaken to assist regular exporters in increasing and reaching their export targets. A fifth of those who responded indicated they would like to export to China and India and would like help to meet decision makers in those countries. It was agreed that the latest information would be circulated to the Committee;

The Chairman thanked Councillor Davie for the update.

25 THEME PERFORMANCE - QUARTER 1

Consideration was given to a report of the Executive Director for Environment and Economy which provided an update on the performance of the economic development units against its four indicators. The report also included the Quarterly Economic Survey which was carried out shortly before the EU Referendum.

Justin Brown (Commissioner for Economic Growth) introduced the report and provided the following update to some areas:-

- Page 19 – despite the report indicating that there were two "jobs created and safeguarded" this would actually be 250 by the end of the year;
- Page 21 – it was expected that the figures at Quarter 3 would be revised and that the annual target would be met at that time;
- Page 25 – it was expected that the "amount of external funding attracted to Lincolnshire" would reach targets for both this year and last year;

During discussion, the following points were noted:-

- It was confirmed that the indicators worked well for services which were delivering high volumes services. The indicators were used to breakdown the usage of those services and were therefore helpful to the team;
- Members were advised that a company in the south of the county had been in the process of submitting an application for a European grant but that this had now been withdrawn as it would take 12 months for their bid to be finalised even though a consultant would assist them in writing the bid. It had been found that this route would have proved more costly than if they took out a low interest loan and opened the additional facility one year earlier;
- There was no indication that there would be a sudden increase in interest rates next year should Article 50 be triggered as there was too much instability although this was not as great in the UK. If, as expected, Article 50 were to be

4
ECONOMIC SCRUTINY COMMITTEE
13 SEPTEMBER 2016

triggered in February 2017 the exit from the EU would be from 1st January 2019;

RESOLVED

1. That the Committee's recognition of the external factors which resulted in two indicators not being met be noted;
2. That the Government's position on the future of EU funding be noted and that the proposed approach to be taken to tackle this issue be supported; and
3. That the findings of the first quarter's Quarterly Economic Survey be fully considered.

26 **GREATER LINCOLNSHIRE LOCAL ENTERPRISE PARTNERSHIP (GLLEP) AGRI-FOOD SECTOR PLAN AND RELATED ACTIVITIES**

Consideration was given to a report of the Executive Director for Environment and Economy which provided the Committee with background information regarding the Agri-Food sector which had been identified as a priority sector for the County.

Martin Collison (Agri-Food Sector Advisor to the Greater Lincolnshire Local Enterprise Partnership (GLLEP)) introduced the report and gave a presentation to the Committee which covered the following points:-

- Agri-Food Sector Plan – outlined the plan and the ambition to double the economic contribution made by the food sector to the economy between 2012 and 2030;
- Importance of Food in the UK Economy – a highly developed added food chain;
- National Living Wage – the impact on the food sector; global trade demands and continued demand to be competitive; food retail and catering;
- Brexit – food as an international sector and UK success story; labour supply; market access;
- Response – key areas of activity included devolution; automation and technology; skills (food technology and engineering); Food Enterprise Zones at Europarc, Hemswell Cliff and Holbeach; Greater Lincolnshire 25 year Water Management Plan; Big Food Debates (Spalding and Grimsby); Food Board and GL Forum for Agriculture and Horticulture;

During discussion, the following points were noted:-

- Concern was noted about the county's water supply and that consideration be given to the creation of reservoirs to ensure the sustainability of the Agri-Food Sector in future. It was suggested that joint working between this sector and water management colleagues could result in a potential solution to both issues;
- Work with Anglian Water for the East of the country (Humber to the Thames) would be undertaken over the next 25-50 years to manage water levels;
- In relation to labour and migration, the sector had used migrant labour as this was available and easy to find. It was anticipated that the labour rates would not be available in 3-4 years and that it was critical that the skills are

developed to enable new systems to be implemented. It was thought that if the supply base of those skills could be increased this would result in a global demand;

- The traffic network, including road and rail links, in Lincolnshire remained a concern, however this was also extended to airports. It was thought that the opportunities for transporting of goods across the board should be included as part of the Government focus to enable success of national goals both for now and in the future;
- The sector believed that it would be able to grow, produce and export more and that Brexit had made that belief an acute need. The potential was there to be able to succeed in this increase but it was not expected that there would be policy changes in the near future. It was expected that Lincolnshire would play a key role in the debate with Government in regard to the agri-food policy in future years;
- Self-sufficiency had been found to be worse currently than it was 25 years ago and it was thought that more could be done in the country resulting in lower importation of goods;
- Local businesses had indicated that improvement works to junctions along the A17 through Lincolnshire would hugely benefit their ability to efficiently transport produce;
- A meeting of the Forum for Agriculture and Horticulture was scheduled for 5 October 2016 which would include a debate on a 25 year plan being considered by Government. Members were advised that it may be of interest should they wish to attend;
- Members were reassured that wherever transportation of food was required, all measures used considered the carbon footprint of that transport. For example, transporting food from South America on board a ship was less expensive and less damaging to the environment than driving a 20 tonne truck from London to Lincolnshire. Cost issues drove the market places which was one of the reasons new ideas were being considered for the running of the supply chain;
- Internal Drainage Boards required a more joined up approach to ensure better water management. This approach had commenced as part of the development of the water management plans.

RESOLVED

1. That the good progress of work being undertaken on the agri-food sector to deliver the Greater Lincolnshire Agri-Food Sector Plan be noted; and
2. That Councillor W S Webb provide letters of support to any bids made for agri-food schemes in Lincolnshire where they meet the required priorities.

27 BUSINESS SUPPORT SERVICES: GROWTH HUB AND WIDER PARTNER SERVICES

Consideration was given to a report from the Executive Director for Environment and Economy which provided an update on the Business Lincolnshire Growth Hub activity and the activity of other partners since the last update, presented in September 2015.

Angela Driver (Senior Commissioning Officer (Enterprise)) introduced the report further advising that funding had been agreed for a Growth Advisor for North and North East Lincolnshire and that the post holder would work collaboratively with the Growth Advisor for Lincolnshire.

The University of Lincoln were also supporting students, via a scheme, to start up their own business and this was linked to a grant of £2500.00 and would enable more specific support to be offered.

The Committee was referred to the Business Lincolnshire website for further information - <http://www.businesslincolnshire.com/>

During discussion, the following points were noted:-

- It was acknowledged that there was a real priority for the future in supporting small businesses and expenditure being considered for new business centres;
- The Growth Hub did limit the amount spent on each business with businesses classed as an output once they had received 12 hours of support, or £1000.00 of European Funding. A number of businesses had proved to be self-sufficient once they had received support to develop an action plan;
- The process for grants had been streamlined into one application which was online. Although some of the rules requested that three quotes were required, this was not as onerous as it once was. The decisions were generally made within seven days;
- Social Change Ltd had been appointed to deliver and provide intelligence to ensure that marketing was being targeted correctly. The Committee was supportive of this approach rather than a blanket marketing campaign;
- Page 43 of the report, EU Referendum Result, noted that all structural and investment fund projects signed before the Autumn Statement would be fully funded even if these projects continued beyond the UK's departure from the EU. Members were assured that the Treasury had written to the Chairman of every Local Enterprise Partnership to confirm that every project which were contracted before the Autumn Statement would be honoured in full;

RESOLVED

1. That the current progress be noted;
2. That support of the Business Lincolnshire Growth Hub by helping to ensure that all businesses were made aware of the support available be agreed; and
3. That the future sustainability plans for the Business Lincolnshire Growth Hub, by helping to develop and strengthen links with District Councils, be supported.

28 WORKING WITH FOREIGN OWNED BUSINESSES IN LINCOLNSHIRE

Consideration was given to a report from the Executive Director of Environment and Economy which provided an explanation of the work done with Foreign Owned Businesses in Lincolnshire by Lincolnshire County Council, Business Lincolnshire Growth Hub, local authority partners and UK Trade and Investment (UKTI).

Jill McCarthy (Principal Officer (Growth)) introduced the report and added that six monthly meetings with partners were held to exchange information about their local offer. The team was currently working with 89 companies but was looking to expand this number.

The Chairman welcomed Mr Bob Lockwood, Finance Director of Dynex Semiconductor, to the meeting and invited him to address the Committee.

Mr Lockwood provided some information about Dynex Semiconductor:-

- Based in Lincoln for 60 years and were previously GEC;
- The company became foreign owned around seven years ago when they were bought by a Chinese company;
- The owners have proved to be very supportive of the facility and have invested a considerable amount of money in the company which now had 350 employees;
- Employees consisted of both semi-skilled operators and a large number of engineers, most of which lived locally;
- There had been a considerable amount of investment in to research and development (R&D) with specific posts created to undertake that work;
- The company had based their global R&D network in Lincoln due to the universities which had proved an important commodity; and
- The R&D operation had grown from 10 to 60 and had resulted in increased manufacturing activity due to the specialist knowledge the company has developed.

The Chairman thanked Mr Lockwood for addressing the Committee and invited questions.

During discussion, the following points were noted:-

- One company expansion was Rockstar who were based in Lincoln. They had indicated that they would need to leave the area in order to expand to larger premises but, after numerous conversations with the company at a local level, they had made the decision to move to larger premises in Lincoln;
- A pharmaceutical company in Wellingore had, with some small investment, created six jobs. This had been as a result of some local support and some UKTI support;
- Dynex had been helped by the LEP, county and district councils and UKTI to support an expansion. This had resulted in 200 jobs being created and 200 being safeguarded;
- It was explained that funding was received from the UK Government for R&D projects which was allowing Dynex to research ground-breaking initiatives in new areas. Although they did not patent their outcomes, they did control it by ensuring confidentiality thereby building a strong intellectual property as well as knowledge and experience;
- Dynex received approximately £2m for R&D funding which was to expand that particular department and which justified maintaining the manufacturing

element at that facility. The local support received had been invaluable to that process;

- Dynex had indicated that they would further benefit, as a reasonably sized employer, from a good public transport system and support for the "cycle to work scheme" by providing grants for the workforce to purchase a bike;
- Although a local level relationship was developed with Dynex and City of Lincoln Council, Lincolnshire County Council and the Local Enterprise Partnership, the work required for the R&D expansion also involved UKTI;
- Thanks and gratitude were offered to Dynex for the support and help given to the Local Authority in developing the relationship with the Hunan Province. It was acknowledged that building relationships was a timely process and without the support from Dynex it was suggested that the relationship with the Hunan Province would not have progressed as well as it had.

RESOLVED

1. That the progress made and the scope of the engagement plan to noted; and
2. That the proposal to monitor progress twice a year regarding the number of visits be agreed.

29 LINCOLNSHIRE: PROMOTIONAL VIDEO

Consideration was given to a short promotional video from Karen Spencer (Strategic Communications and Digital Engagement Manager) which had been developed to attract people to live and work in Lincolnshire by promoting the benefits of living in the County.

The video can be found using the following link:-

<https://www.lincolnshire.gov.uk/news/promotional-video-gives-a-taste-of-enviable-lincolnshire-lifestyle/130177.article>

During discussion, the following points were noted:-

- The video was designed to be authentic and to give an honest and true flavour of the lifestyle in Lincolnshire;
- The Committee agreed that it was a good promotional video which covered a lot of points about the county and provided real scope to go forward and make more detailed videos;
- The video would be used through all recruitment channels and would be embedded on social media;
- It had been agreed not to use a voiceover for the video as most of the places it would be shown would not offer sound or be somewhere where it would not be heard;
- The University of Lincoln, the NHS and local press had all expressed an interest in using the video;
- The cost to produce the video was £4700 but the Committee was advised that contributions from various partners were being received which meant the final cost to the County Council would be minimal.

RESOLVED

That the report be noted.

30 ECONOMIC SCRUTINY COMMITTEE WORK PROGRAMME

Consideration was given to a report from the Director Responsible for Democratic Services which provided the Committee with an opportunity to consider its work programme for the coming year.

Tracy Johnson, Senior Scrutiny Officer, introduced the report and advised that one amendment to the work programme had been made.

Sara Owens from the University of Lincoln would be attending the Committee on 21 February 2017 to provide an update on medical sector training, having previously attended the Committee on 12 April 2016.

It was also proposed that a Budget Workshop be held after the meeting on 29 November 2016 from 2.00pm to 4.00pm. This would be a private briefing about the potential budget savings options for 2017/18 for Economic Development. The session would also be available to all Councillors should they wish to attend.

Further to the discussions held during item 6 (Greater Lincolnshire Local Enterprise Partnership (GLLEP) Agri-Food Sector Plan and Related Activities), it was suggested that the next meeting of the Committee, on 18 October 2016, be held at the National Centre for Food Manufacturing, University of Lincoln, in Holbeach.

RESOLVED

1. That the Economic Scrutiny Work Programme, as presented at Appendix A, subject to the above amendments, be approved; and
2. That the meeting of the Committee scheduled for Tuesday 18 October 2016 be held at the National Centre for Food Manufacturing in Holbeach.

The meeting closed at 12.50 pm

This page is intentionally left blank

Open Report on behalf of Richard Wills, Executive Director for Environment and Economy

Report to:	Economic Scrutiny Committee
Date:	18 October 2016
Subject:	South Lincolnshire Food Enterprise Zone (FEZ) – Consideration of delivery options and update on land assembly negotiations

Summary:

This report provides a further, detailed, update on plans to bring forward the South Lincolnshire Food Enterprise Zone (FEZ) in Holbeach. It considers the relationship with a number of interlinked projects at Peppermint Junction and seeks confirmation from members that officers should continue to progress the programme of works described.

Without the intervention of the public sector, it is highly unlikely that the private sector would take the lead role in the delivery of the FEZ as land values and the relatively high cost of construction would not create a suitable return on investment. Furthermore, without direct involvement in this scheme, the Council's interests as land owner could be detrimentally affected.

By taking a lead delivery role, Lincolnshire County Council will be able to ensure that the South Lincolnshire FEZ comes forward as soon as possible and the Council's land interests will be protected.

Actions Required:

The Economic Scrutiny Committee is asked to confirm its continued support for this project and in particular to:

- Support in principle, the disposal of up to three and a half acres of Lincolnshire County Council (LCC) owned land to the University of Lincoln on the terms summarised in Exempt Appendix A.
- Recommend that detailed negotiations continue with the current landowner and other stakeholders, including South Holland District Council (SHDC), regarding the purchase of land required for the FEZ.
- In parallel with the above, support a phased delivery approach to the FEZ as described in Exempt Appendix A.

1. Background

Lincolnshire County Council (LCC) and South Holland District Council (SHDC) have been working together to facilitate the delivery of the South Lincolnshire FEZ which will be located on land extending to circa 14.7 hectares (36 acres) adjacent to the A17 and A151 to the north west of Holbeach.

The FEZ is one of three developments proposed across the Greater Lincolnshire area and will support the agri-food sector in South Lincolnshire with a particular emphasis on the food technology sector.

Delivery of the South Lincolnshire FEZ will be facilitated by the completion of a programme of inter-related projects, including highway improvements, and LCC is taking a lead role to engage with relevant stakeholders to oversee these projects and to ensure that all risks and interdependencies are identified and effectively managed.

The completion of the South Lincolnshire FEZ (the development of both LCC and private owned land) will lead to the creation of approximately 59,000sq m of new business space which will in turn accommodate over 2,000 jobs.

A detailed summary of outputs for the FEZ are included at Appendix B.

An update on the key elements of the programme is as follows:

- Access to the FEZ land will be via a new four arm roundabout to be built on the A151 which has been granted planning consent. Work on the road scheme is due to commence in Spring 2017 and will also include the construction of a three arm roundabout at the junction of the A151 and A17. The detailed design for these improvements is progressing on schedule at the current time.
- The road scheme will unlock the delivery of residential development land to the east of the A151 which can accommodate circa 900 dwellings. LCC has submitted an outline planning application for 650 dwellings on part of this site.
- SHDC have been awarded funding from DEFRA which is to be used for the creation of a Local Development Order (LDO) which will create a simplified planning regime for future development within the FEZ and lead to greater planning certainty for prospective developers and occupiers. SHDC has now commissioned a raft of technical studies needed to inform the LDO which will be drafted in October 2016. Formal adoption of the LDO is expected in early 2017.
- The University of Lincoln are planning to relocate part of their existing Holbeach campus (Minerva House) to a new, purpose built facility within the FEZ. The University has submitted a planning application for a new building on a 3.5 acres site and the outcome of the planning consent is expected in November 2016. The building will be located on land owned by LCC and the

main principle heads of terms have now been agreed between LCC and the University. A summary of the heads of terms agreed with the University is included at Exempt Appendix A.

A detailed description of the main issues and options, including initial viability considerations, concerning the FEZ delivery are included within Exempt Appendix A.

2. Conclusion

LCC is continuing to bring forward the delivery of the South Lincolnshire FEZ and proactively manage risks and interdependencies with other related projects which must come forward in a co-ordinated way in order to ensure that the FEZ is developed as soon as possible.

Negotiations are ongoing with private sector and public sector partners to ensure timely completion of the FEZ and officers are considering the most appropriate delivery model as described in greater detail within Exempt Appendix A.

3. Consultation

a) Policy Proofing Actions Required

n/a

4. Appendices

These are listed below and attached at the back of the report	
Appendix A Exempt	Consideration of delivery options and update on land assembly negotiations
Appendix B	Output Calculations provided by Focus Consultants
Appendix C	Plan showing the proposed location of the University of Lincoln's new building
Appendix D	Plan, showing edged red, the FEZ site and the two separate land ownerships

5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Simon Wright, who can be contacted on 07827 820467 or simon.wright@lincolnshire.gov.uk .

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

APPENDIX B

OUTPUT CALCULATIONS

The total area of the proposed Food Enterprise Zone is approximately 40 acres, which equates to approximately 16 hectares. A report published on building.co.uk on cost models for business parks reported that “the density of a development is expressed as a ratio of gross internal floor area to the site area. In out-of-town developments the standard has generally been 0.45, although densities of up to 0.55 have been attained”.

A Masterplan for the FEZ has identified the following zones and developable area:

Zone	Square Metres
Crop development zone	9,915
R&D Zone	10,110
Food processing and development	10,894
Engineering zone	6,627
Education zone	9,520
Packaging storage and logistics zone	6,965
R&D Zone	5,429
Total	59,460

The table below shows the assumed main use class for each zone

Zone	Use Class
Crop development zone	Industrial and manufacturing
R&D Zone	R&D
Food processing and development	Industrial and manufacturing
Engineering zone	Industrial and manufacturing
Education zone	General office
Packaging storage and logistics zone	storage and distribution
R&D Zone	R&D

On this bases, the following breakdown of floorspace has been assumed, based on the nature of spaces that stakeholders have suggested is needed:

Land Use Class	Floor Area (sq m)
Research and Development (B1b)	15,539
General office (B1a)	9,520
Industrial and manufacturing (B2)	27,436
Storage and distribution (B8)	6,965

The potential employment impacts that the development of this space could have can be demonstrated by applying the Home and Communities Agency employment density calculations to the total new area being created.

Land Use Class	Total Floor space	Employment density – square metres per job	Number of jobs supported
Research and Development (B1b)	15,539	40	388
General office (B1a)	9,520	12	793
Industrial and manufacturing (B2)	27,436	36	762
Storage and distribution (B8)	6,965	77	90
		Total	2,034

The above table shows that 59,460 square metres of floor space has the potential to accommodate 2,034 jobs. This assumes the space is fully occupied. Applying a sensitivity analysis to this in terms of the occupancy rate shows the following:

Sensitivity Analysis

Occupancy	Jobs accommodated
25	509
50	1,017
75	1,526

Assuming at any one point, the Enterprise Zone is at maximum 75% occupied, there is a potential to accommodate 1,526 jobs.

Assuming an average unit size of 2,000 square metres and a total floorspace 59,460 square metres, this would indicate a total of 30 different businesses occupying the FEZ.

Assuming that 20% of these businesses are existing businesses that relocate to the site and 80% are businesses new to the area, this would give outputs of:

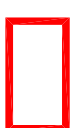
- 6 businesses safeguarded
- 24 new businesses attracted

If we apply the same assumptions to the jobs, this would suggest outputs of:

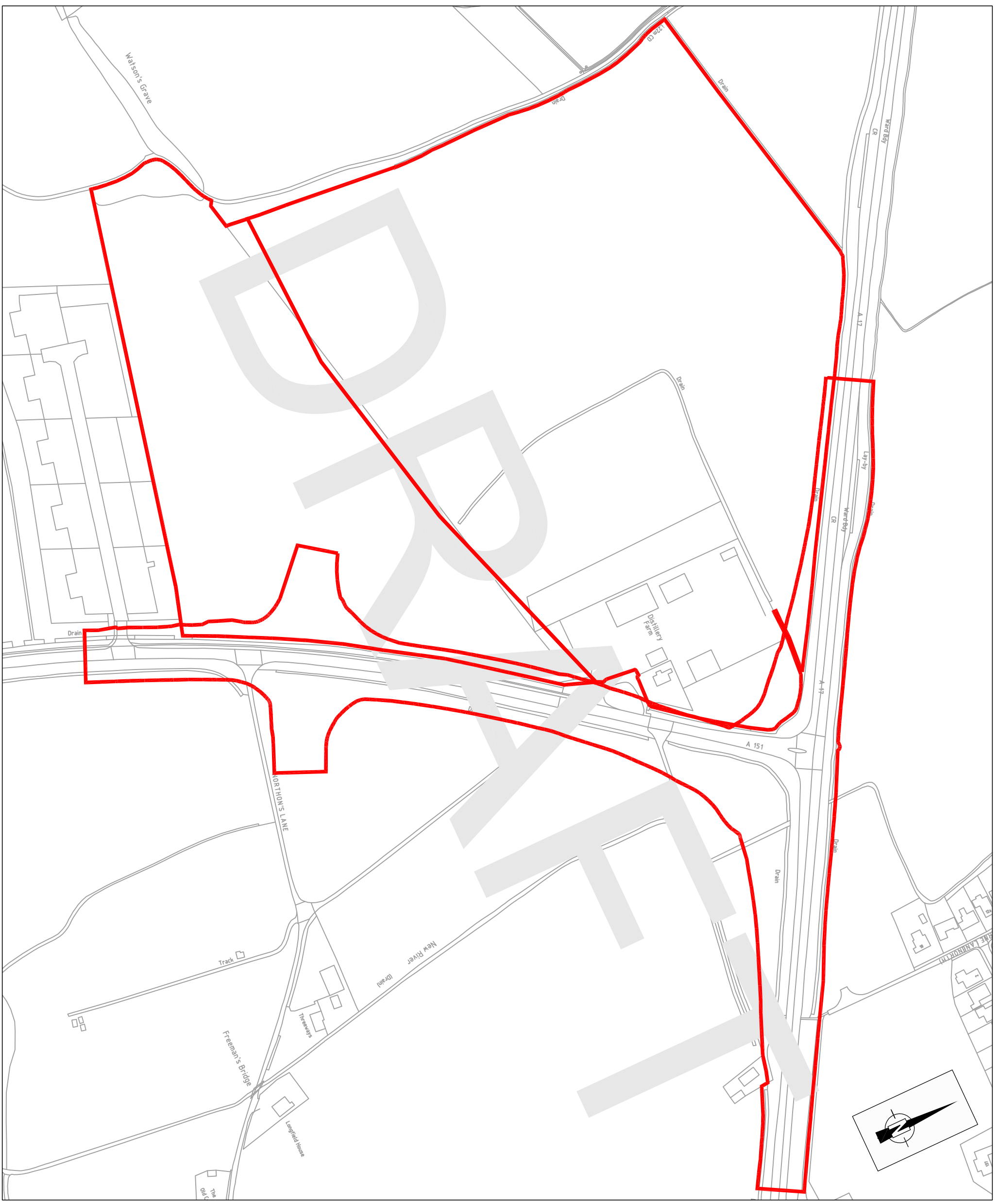
- 306 jobs safeguarded
- 1,220 new jobs created

X-Rets & Blocks used in this Drawing
 x-Extents of Works-Scheme 1
 x-OSbase-Land Plans trimmed
 x-LDO Scheme Extents

KEY



Extents of works



WORK IN PROGRESS

LIVE WORKING DRAWING CURRENTLY UNDER AMENDMENT AND SUBJECT TO UNRECORDED CHANGES PRIOR TO APPROVAL.
 DO NOT ISSUE THIS DRAWING

Author: Designer	DC	19/11/15
Amendment Details	DC	19/11/15
1st Approval by:	DC	19/11/15
Drawn/Designed by:	DC	19/11/15
Created By:	DC	19/11/15
Date:	DC	19/11/15

Scale:
 (@A3) 1:2500
 Primary: 1:2500
 Secondary:

Lincolnshire
 COUNTY COUNCIL
Highways Alliance
 TECHNICAL SERVICES PARTNERSHIP
 GRANVILLE STREET
 LINCOLN
 LEICESTERSHIRE
 LN2 1JG
 Customer Service Centre 01522 782070
 Certificate No. FS20705

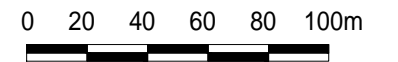
Drawing Number: **HRSMG0127 / 01 / 2002**
 Scheme Reference: ID Number: Drawing Sheet No.
 Alternative Scheme Code:
 Parish: **HOLBEACH**
 Road No.: **A17/A151**
 Structure No.:

Description:
PEPPERMINT JUNCTION, HOLBEACH LDO BOUNDARY

LINCOLNSHIRE COUNTY COUNCIL - Reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings. OS Licence 100025370

This page is intentionally left blank

THIS DRAWING IS FOR THE
PURPOSE OF OBTAINING
PLANNING PERMISSION ONLY



Rev.	By	Notes	Date
------	----	-------	------

rdc
Robert Doughty
Consultancy

32 High Street, Helpington
Sleaford, Lincolnshire NG34 0RA
Tel: 01529 421646
Fax: 01529 421358
Email: admin@rdc-landplan.co.uk
Web: www.rdc-landplan.co.uk

Client:
SHDC & LCC

Project:
Food Enterprise Zone (FEZ) Holbeach

Drawing title:
University land usage

Drawing No. 1202-1-101	Rev.	Drawn WW
---------------------------	------	-------------

Scale 1:2500@A3	Date 16/12/15	Checked MB
--------------------	------------------	---------------

All measurements should be checked against on site conditions and any discrepancies should be brought to the attention of the Robert Doughty Consultancy.

This page is intentionally left blank

Open Report on behalf of Richard Wills, Executive Director for Environment and Economy

Report to:	Economic Scrutiny Committee
Date:	18 October 2016
Subject:	Lincolnshire County Council and Department of Work & Pensions Joint Working

Summary:

This report focuses on the strategic priorities and current business plan of Department of Work and Pensions (DWP) Work Services, the directorate responsible for delivering face to face services through the national network of Jobcentres.

Actions Required:

Members are asked to:

1. consider further areas and opportunities for Lincolnshire County Council and DWP collaboration, and identify common priorities for action.
2. identify what opportunities there are for Lincolnshire County Council and DWP colleagues to facilitate the right relationships with employers and partners to ensure that we help connect local people without jobs, to local jobs without people.

1. Background

DWP Department Priorities

DWP's main objective is to ensure that the support available helps as many citizens as possible move beyond the needs for welfare support, by supporting an effective labour market where all those who can work do so. DWP will do this by supporting people to find, retain and increase their earnings in work, support disabled people and people with long term health conditions to get in and stay in employment, ensure young people are earning or learning and supporting people from ethnic minority backgrounds into employment.

The DWP focus is on delivering a service that moves people quickly from unemployment into sustainable work; and ensures people progress in employment to achieve their full potential, thereby protecting people from poverty and

supporting people to transform their lives. This will contribute to a stronger competitive economy, tackle poverty and improve life chances.

The Central England geographical district within which Lincolnshire Jobcentres are situated have defined this as:

- A high performing team that is highly engaged, to secure all claimants a job as quickly as possible.
- We will continue to work with the claimants who start work, in order to support them to progress in work towards their dream job.
- Low self-esteem is *the* greatest barrier to employment. A job, even for a short time can make a real difference.
- We will create an environment where employers and agencies feel like part of our team.

DWP have set an ambition to achieve full employment and half the current 40% gap between the employment rate is between those without disabilities and people with disabilities. At the end of 2015, the employment rate for people with disabilities stood at 40%, compared with 80% for non-disabled people. Ensuring that people in work stay in work, and that people out of work get back into work is an important goal for the Government. Figures show that getting people back to work could increase UK economic growth by up to £3.9 billion.

DWP 2020 Vision

The vision set is that jobcentres should be far more than places where people sign on and receive out of work entitlements; they should be welcoming places of true transformation, where motivated and skilled teams support positive change in people's lives. Increasingly, DWP are interacting and delivering services in different ways – through group information/actions sessions, on site job clubs and employers are encouraged into jobcentres to deliver group sessions. Wi-Fi is available, as well as computers for customers to use/undertake job search/digital learning. Work Coaches are expected to have expert knowledge of the labour market and encouraged to develop relationships with employers so that they can confidently “advocate” with employer, secure “warm handover” for their customers, arrange “mock interviews” and interact with their customers digitally, exhibiting an understand of smart phone devices and digital job search.

Local Jobcentres now provide day one access to 0-4 week Job Club to support customers into a job as quickly as possible.

Jobcentres provide access to a wide range of work experience opportunities for all customer groups, especially helpful where the customer has no work experience or recent work experience on their CV.

Local services include the ability to deliver Sector Based Work Academies, i.e. pre-employment training to meet employer recruitment needs by providing training to enable customers to be able to compete effectively for the job.

DWP Coaches have access to a Flexible Support Fund to remove barriers to employment in order to support customers in meeting childcare costs, fares/travel expenses.

Jobcentres also work with employers and partners to run Jobs Fairs to respond to seasonal demands and requirements within the labour market, and to bring together jobseekers and employers in a single venue.

Universal Credit

The DWP 2020 vision places the citizen at the heart of the service provided. From May 2017-2018, there will be a staged rollout of the new Universal Credit interactive digital full service for all new claims to benefit. Universal Credit is currently only available in Lincolnshire to single non householders. Between 2018 and 2022, “stock” existing benefit cases will be migrated.

DWP will be working with a wider customer group; including employed people, self-employed people, people claiming housing benefit only, child tax credits only and working tax credits only. DWP will be supporting people already in work to help them increase their hours, reducing under-employment and will be developing use of remote technology (journal, web chat, etc.)

DWP will increasingly expect customers to provide information on line, and will automate services to enable this, thereby providing a more responsive service to customers. Customers will be able to interact in a range of ways, through the internet, on their phone, on their tablet, or through a phone call. By accessing services on line, our customers can find information and complete applications in their own time and location. However, face to face interactions will remain crucial, both to offer tailored support to our most vulnerable customers, and to assess effectiveness of decision making.

Increased data gathering and fact finding on line and the automation of many current processes will facilitate greater focus on individual customer needs.

A major part of Welfare Reform will be building Work Coach skills in coaching claimants to improve their digital skills. The role of the Work Coach has been expanded to deal with claimants as individuals, tailoring support based on their needs, rather than the benefit they receive.

In order to deliver a more flexible and accessible service that meets the needs of our customers, DWP employees have opted in to a new Employee Deal, to increase their flexibility re the hours they are available to work. The expectation is that employees will be available to work on a rota system up to 6.30pm from February 2017, with the expectation that this will be extended to 8.00pm and Saturdays from October 2017.

Employers and Partnerships

DWP are participants at the Greater Lincolnshire Local Enterprise Partnership (GL LEP) Employment & Skills Board and are beginning to explore ways of

collaborating to further joint priorities. An area identified for further examination is the mental health and disability agenda, and the impact on Lincolnshire for both people in receipt of health/disability related benefits and for those within the workplace, and the support available for employers. Greater Lincolnshire LEP funded a joint Logistics Skills show in conjunction with DWP on 23 September 2016.

DWP will launch a new Employer Strategy in Autumn 2016. DWP will be increasing engagement with partners and stakeholders, recognising Devolution and localisation as a key opportunity for further collaboration and joint working, in order to improve the offer to customers.

DWP will be seeking more co-locations with Local Authorities and more partners in sites, e.g. health professionals – to focus on “into work.” There will also be a rollout of the “Pathfinder” for Jobcentre Plus support for schools.

Devolution may provide an opportunity to develop schemes through local agreements, and we should explore what funding may be available to develop “innovative local pilots” in the coming months.

The new Work & Health Programme (to be delivered by Local authorities) is set to replace the DWP Work Programme when contracts end next year. Devolution represents an opportunity to integrate local services and provide signposting to effective local support mechanisms so that people can access the right support.

In Greater Lincolnshire, around 45,000 people are currently claiming sickness/impairment related benefits; around half because of mental health problems, so there is a financial impact on the local economy.

Helping more economically inactive and unemployed/sick/disabled people is crucial to boosting local growth, productivity and reducing the welfare bill.

Building Capability

DWP are focusing on building capability and professionalism both as a business, across every aspect of service, and in individuals. Work Coaches and managers will be professionally accredited to certificate level, which will be externally recognised through City and Guilds and the Chartered Management Institute. New work coach learning route ways are being developed as part of a new formal accreditation to build evidence of professional skills and standards, which will become an integrated part of training, and not an additional optional element.

DWP are outlining further development of capabilities around the new Health & Work Conversation, ESA Claimant Commitment, JSA Weekly Work search/increased intervention in the early part of the claim and DWP conversation and approach to motivate claimants beyond 12 months unemployed.

2. Conclusion

This represents a significant cultural change, as for the past few years once claimants reach the 12 month point, claimants have been referred to the Work Programme, delivered by contracted providers. This means that DWP will need to integrate new attitudes, ideas and processes into milestones within the customer journey, to prevent people falling into long term unemployment.

Halving the Disability Employment rate gap is a key challenge.

The development of digital skills within the population, to enable them to access services and increase their employment opportunities, is a further area of significant challenge.

Forecasts show there will be around 200,000 job vacancies in the next decade in Greater Lincolnshire, and a potential shortfall of available people to fill those vacancies, which combined with the rural nature of the county represent a unique challenge.

3. Consultation

a) Policy Proofing Actions Required

n/a

4. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Michelle Simpson, who can be contacted on 07917 232102 or michelle.simpson@dwp.gsi.gov.uk.

This page is intentionally left blank

Open Report on behalf of Richard Wills, Executive Director for Environment and Economy

Report to:	Economic Scrutiny Committee
Date:	18 October 2016
Subject:	Adult Learning Programme and its Contribution to Economic Development

Summary:

This report provides an outline of Adult Learning activity in the past twelve months and its contribution to Economic Development.

Actions Required:

It is recommended that the Economic Scrutiny Committee

1. Notes the current progress
2. Supports the Community Learning Service by helping to ensure that residents are aware of the programme
3. Provides guidance on businesses they would like including in the Apprenticeship programme

1. Background

Adult Learning programmes are funded via the Skills Funding Agency's Adult Education Budget and managed by the Community Learning Service within the Commissioning Group for Economic Growth. Our vision is that learning is recognised by our residents as an essential part of creating a better future for themselves and for the Lincolnshire community.

The County Council raises achievements and aspirations by providing high quality learning opportunities in a safe environment that enable learners to progress according to their ability needs and interests.

A Learning Board, whose membership includes Councillor D Brailsford, governs the Community Learning Service and provides strategic direction and challenges, helping officers to shape provision and priorities, and monitors distribution, delivery and quality.

Through a range of commissioning and direct delivery arrangements, provision is planned to meet regional employment and learning needs, as well as the key strategic priorities of Lincolnshire County Council, as outlined below:

Key Strategic priorities of the Community Learning Service:

- Employability and Skills
- Improving Outcomes for Families
- Children's Learning and Development
- Reducing Child Poverty
- IT Skills and supporting people to get online
- Health and Well Being
- Promoting Independence for Adults
- Sustainable development
- Community Benefit
- Provision to promote the unique essence of Lincolnshire

Headline data, 2014 to 2016

The Community Learning programme is commissioned to 19 carefully selected sub-contracted Providers that are able to deliver the required range of community learning and adult skills programmes across Lincolnshire. The service also directly delivers a Family Learning programme in schools and children's centres providing opportunities for parents and carers to refresh their own skills so that they are better able to support their children, as well as improve their employability prospects.

A wide range of Adult Learning courses are offered to encourage engagement with adult learning as well as to develop skills and support improved employability. Through skilful partnership working with other Adult Education providers the provision is designed to add value, and provide inbuilt progression routes, to other provision. This unique provision fills the gaps and meets the needs of Lincolnshire communities that aren't able to be met by other funding provision. Courses include GCSE and Functional Skills maths and English, CV writing and Interview Skills, Customer Service Skills, nursing and social care, Pilates, modern foreign languages, creative story-telling, sign language, Makaton, dressmaking, relaxation and meditation, introduction to mental health, digital employability skills and computing and Family Learning provision. An important aspect of the non-accredited provision is engagement activity to support learners onto accredited programmes including Access to Higher Education and GCSE provision. A total of 1,094 qualifications were achieved in the 2015/16 academic year ranging from the essential GCSE English and maths qualifications, as well as other qualifications in English and maths to 26 Apprenticeships.

There is good engagement of learners from the Council's priority groups, as outlined in the table below, as a result of tailored curriculum planning to meet the needs and interests of the learners involved, as well as delivering provision in a variety of outreach locations, close to public transport links, ensuring accessibility. The level of engagement with unemployed and hard to reach learners who benefit from development of personal skills is high, due to robust working with Work Programme Providers and organisations such as Job Centre Plus (JCP), Ministry of Defence (MoD), Ingeus, and HMP North Sea Camp. Strong recruitment of learners from areas of deprivation continues to be recorded across the whole Adult Learning programme, in order to support improved employment skills in line with

county priorities. Local networking and bespoke provision has led to increased engagement with the migrant community. Demand for the programme remains high, as outlined in Table 1.

Table 1 – Learner Engagement 2014-2016

Learner Engagement	2014/15 Learners	2015/16 Learners
Community Learning Programme (delivered in Community venues and Colleges across Lincolnshire)	8,355	8,281
Family Learning Programme (delivered in schools and children's centres across Lincolnshire)	975	1,613
Traineeships	11	25
Apprenticeships	32	46
Total	9,373	9,965
Engagement with Targeted groups	2014/15 Learners	2015/16 Learners
Males	36%	33%
Unemployed	30%	32%
Ethnic Minorities	8%	9%
Aged 65/+	13%	12%
LLDD learners	23%	24%
Areas of deprivation	19%	21%
Strategic Priorities		
Employability and Skills		33%
Improving Outcomes for Families		32%
Children's Learning and Development		9%
Reducing Child Poverty		12%
IT Skills and supporting people to get online		24%

Spread of provision

Highly effective planning of the programme ensures a wide spread of provision across Lincolnshire in those areas where research has identified a need. Funding is concentrated in areas of market failure, as outlined in Table 2 below.

Table 2 - Geographical spread of provision, 2015/16

Geographical area	Provision 2015/16
Boston	14%
Bourne	1%
Caistor	1%
Deepings	3%
Gainsborough	13%
Grantham	5%
Horncastle	1%
Lincoln	20%
Mablethorpe	4%
Market Rasen	6%
North Hykeham	4%
Skegness	8%
Sleaford	4%
Spalding	7%
Stamford	10%

Outcomes data

The quality of the education and training provided is 'Good', as recognised by Ofsted in April 2016. High quality learning takes place in accessible community venues which is reflected in the robust outcomes data highlighted in Table 3.

Table 3 – Outcomes data 2014-2016

	2014/15			2015/16		
	Attendance	Retention	Success	Attendance	Retention	Success
Community Learning	92%	100%	98%	93%	99%	99%
Family Learning	70%	95%	91%	81%	98%	95%
Traineeships	No data available			98%	100%	100%

Partnership working

Good partnership working ensures the Adult Learning programme is relevant to local employment opportunities and reflects local priorities of improving skills. The wide range of provision offered is carefully considered and based on a thorough understanding and analysis of a range of information. Partnership working with organisations such as Job Centre Plus, District Councils, care providers, Action for Employment (A4E), Ministry of Defence (MoD), Acis Housing and Lincolnshire Community Voluntary Service (LCVS) ensures a good spread of, and recruitment to, provision that is relevant to local employment opportunities. Likewise, good

engagement with local employers including the Co-op, the Gelder Group, Wright Vigar accountants, Cummins Diesels (Stamford), Bakkavor, Oakwick Utility Arborists, Long Sutton Barns, J.O. Sims and Susilva, to name but a few, helps to ensure provision is planned and delivered in a way that supports local employment needs.

Examples of how this strong partnership working through the Adult Education programme is supporting local employment needs includes attendance by Cummins employees on a basic supervisory course at New College Stamford that lead to the development of an ILM qualification course at the company. Another example is through the work that one of our Providers, Community Learning in Partnership (CLIP) has been doing with JCP Gainsborough and Lincolnshire Co-op. JCP Gainsborough identified that Lincolnshire Co-op were opening a new store in Gainsborough in January 2016 and made contact with them to discuss the potential of a "Sector-based Work academy" in which long-term unemployed people would be trained to a state of "readiness" to apply for the vacant positions, working with CLIP as the preferred provider. 17 long-term unemployed learners started the two week intensive course and, in an open competition 3 of the learners gained jobs in the new Co-op.

Impact of the Community Learning programme

Some examples of the impact of the Community Learning programme in 2015/16 are outlined below:

A learner at Boston College who, as a result of attending the '*Introduction to the Care Certificate and Health and Social Care*' course enrolled on an apprenticeship programme to work towards her Level 2 QCF Diploma in Health and Social Care, as well as undertaking the necessary maths qualifications. The Care Home Deputy Manager where the learner works commented that "*Angelina's knowledge and work ethic has increased since she started her Care certificate and QCF Apprenticeship with Boston College*".

There are many examples of how learners are using the skills gained on RHG Consult's 'Start Your Own Business' course delivered in partnership with RAF bases and the Prince's Trust. These include a female learner who had been in an abusive relationship and felt very exposed with tradesmen in her own home. As a consequence she has retrained as an electrician and, as a result of the skills gained on the '*Start Your Own Business*' course, has set up her own business employing other tradeswomen to offer services to vulnerable women.

Another success story from this provision is that of Alex Harisson who was formerly a Guardsman in the British Army Grenadier Guards. Whilst serving in Afghanistan he was shot in the head at point-blank range and lost the sight in one eye. Suffering from 'Post-traumatic stress disorder' and anxiety Alex left the Army and, having secured a job at a local landscaping company, decided he wanted to set up his own business. Alex joined the Start Your Own Business Course and, with the help of RHG and his Prince's Trust advisor, was able to put a business plan together which led to a loan and the support of a business mentor. Alex is keen to point out that the course not only allowed him to start his business but also to

develop his confidence. Alex has now successfully set up his own gardening business 'Guardman Landscaping and Property Services Ltd.' and, working at full capacity, recently took on his first member of staff.

A learner who attended the 'Start Your Own Business' provision provided the feedback below:

"I found the course invaluable! After attending I set up my company 'Shepherd Seeds'. I'm a small grain seed specialist based in Lincolnshire supplying environmental seed and wild flowers to farmers across the country. It has taken off really well thanks to the information I received via RHG and the Princes Trust. I would highly recommend this course to anyone. Many thanks"

Equally favourable learner outcomes are reported from the service's Family Learning programme. For example, learners on Family Learning provision in Bourne have gone on to gain employment in local schools as teaching assistants.

Apprenticeship Programme

The County Council sub-contracted the delivery of a small Apprenticeship programme of 46 Apprentices to the City of Lincoln Council. The majority of these Apprentices were employed by Lincolnshire County Council, the City of Lincoln Council and Barnardo's. The introduction of the Apprenticeship Levy in 2017 for larger employers will release Skills Funding Agency Apprenticeship funding. Guidance from members regarding companies that would benefit from an Apprenticeship programme would be welcomed.

2. Conclusion

The Community Learning programme is performing well and continues to deliver high numbers of learners and good quality learning opportunities. Satisfaction levels and feedback reported from learners and partners is also good. The impact of the provision that improves employment prospects for the learners concerned, and facilitates progression into work, as well as supporting local employers, is extremely encouraging. The learning programme continues to be responsive to changing skills' requirements of local employers. Upskilling learners to meet local employment needs, via this niche programme, remains a priority of the County Council.

3. Consultation

a) Policy Proofing Actions Required

n/a

4. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Thea Croxall, who can be contacted on 01522 550381 or Thea.croxall@lincolnshire.gov.uk.

This page is intentionally left blank

Open Report on behalf of Richard Wills, the Director responsible for Democratic Services

Report to:	Economic Scrutiny Committee
Date:	18 October 2016
Subject:	Economic Scrutiny Committee Work Programme

Summary:

This item enables the Economic Scrutiny Committee to consider its own work programme for the coming year.

Actions Required:

The Economic Scrutiny Committee is invited to comment and agree on the content of the work programme, as set out in Appendix A to this report.

1. Background

Current Work Programme

At every meeting of the Committee, Members are invited to consider their future Work Programme and to agree on items to be included in the Work Programme. The current work programme for the Committee is attached at Appendix A to this report.

Scrutiny Activity Definitions

Set out below are the definitions used to describe the types of scrutiny, relating to the items:

Budget Scrutiny - The Committee is scrutinising the previous year's budget, the current year's budget or proposals for the future year's budget.

Pre-Decision Scrutiny - The Committee is scrutinising a proposal, prior to a decision on the proposal by the Executive, the Executive Councillor or a senior officer.

Performance Scrutiny - The Committee is scrutinising periodic performance, issue specific performance or external inspection reports.

Policy Development - The Committee is involved in the development of policy, usually at an early stage, where a range of options are being considered.

Consultation - The Committee is responding to (or making arrangements to respond to) a consultation, either formally or informally. This includes pre-consultation engagement.

Status Report - The Committee is considering a topic for the first time where a specific issue has been raised or members wish to gain a greater understanding.

Update Report - The Committee is scrutinising an item following earlier consideration.

Scrutiny Review Activity - This includes discussion on possible scrutiny review items; finalising the scoping for the review; monitoring or interim reports; approval of the final report; and the response to the report.

2. Conclusion

That consideration is given to the content of this report.

3. Consultation

a) Policy Proofing Actions Required

No policy proofing is required for this report.

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Economic Scrutiny Committee Work Programme

5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Tracy Johnson, who can be contacted on 01522 552164 or tracy.johnson@lincolnshire.gov.uk.

ECONOMIC SCRUTINY COMMITTEE

Chairman: Councillor Tony Bridges

Vice Chairman: Councillor Chris Pain

18 October 2016 – 11.00am		
<i>National Centre for Food Manufacturing, Holbeach</i>		
Item	Contributor	Purpose
South Lincolnshire Food Enterprise Zone (FEZ) – Consideration of delivery options and update on land assembly negotiations	Simon Wright Principal Officer - Regeneration	Policy Development
LCC and Department of Work and Pensions Joint Working	Michelle Simpson Department of Work and Pensions (DWP)	Status Report
Adult Learning Programme and its Contribution to Economic Development	Thea Croxall Principal Commissioning Officer (Learning)	Policy Development

29 November 2016		
Item	Contributor	Purpose
Lincoln Science and Innovation Park including the new Boole Technology Centre	Tom Blount Director of the Lincoln Science and Innovation Park	Status Report
Tourism Review Update and Historic Lincoln Plans for 2017 (Commemoration of Battle of Lincoln Fair etc)	Mary Powell Commissioning Manager (Tourism)	Update Report
Theme Performance: Quarter 2	Justin Brown Enterprise Commissioner	Performance Scrutiny
Single Local Growth Fund Accountable Body Progress Report	Linsay Hill Pritchard Principal Commissioning Officer (Accountable Body)	Performance Scrutiny
Impact of Transportation on Maximising Economic Growth (ITMEG) Update	Andy Gutherson County Commissioner for Economy and Place	Scrutiny Review Activity
Place Marketing – Update	Ruth Carver Commissioning Manager (LEP)	Update Report

Budget Workshop

2.00pm – 4.00pm

10 January 2017

Item	Contributor	Purpose
Budget Proposals for 2017/18	Andy Gutherson County Commissioner for Economy and Place Michelle Grady Assistant Head of Finance	Budget Scrutiny
Training to Fill Hard-to-fill Vacancies (Progress with ESF opt-ins etc)	Clare Hughes Principal Commissioning Officer (LEP)	Status Report
Fund of Funds Update and Next Steps	Samantha Harrison Commissioning Manager (Enterprise)	Update Report
LCC Investor Promotion Activity	Jill McCarthy Principal Officer Growth	Policy Development

21 February 2017

Item	Contributor	Purpose
Theme Performance: Quarter 3	Justin Brown Enterprise Commissioner	Performance Scrutiny
Midlands Engine / Northern Powerhouse	Justin Brown Enterprise Commissioner	Status Report
Medical Sector Training in Lincolnshire (EXEMPT)	Professor Sara Owen University of Lincoln	Status Report

28 March 2017

Item	Contributor	Purpose

For more information about the work of the Economic Scrutiny Committee please contact Tracy Johnson, Senior Scrutiny Officer, on 01522 552164 or by e-mail at tracy.johnson@lincolnshire.gov.uk